You must register as a New User when accessing the CITGO Pension Estimator for the first time. Click the "Get Started" link to setup your account.

CITGO Pension Estimator

New Users

First time visitors must register their account.

Get Started

Returning Users

CITGO PERNR: [ ]

Password: [ ]

Sign In

Forgot Password

You must have successfully registered your account to Sign In to the CITGO Pension Estimator.

The CITGO PERNR is your Personnel Number including the three leading zeroes.

Please access the CITGO Employee Self-Service Portal and click on the Personal Information link to find your PERNR.

Please note:
- Passwords expire after 90 days.
- Your account will be locked after five failed password attempts.

Log on to this site to access information that is specific to you. Using login credentials which you establish upon your first login ensures that your personal information remains confidential.

Contact the CITGO Benefits HelpLine at Benefits@CITGO.com if you have any questions or need assistance.

Your First Name, Last Name and Date of Birth <u>MUST</u> match your information in the Employee Self-Service Portal (ESS). Please visit the CITGO intranet and click the ESS tile. Click "Personal Information" to display your information. As noted below, names cannot include hyphens or spaces.

Self Register

Please complete the following fields to register. Any information you enter must match CITGO records exactly.

*First Name: [_____]

*Last Name: [_____]

*Date of Birth: [_____] 📅 (mm/dd/yyyy)

Note: Names cannot include hyphens or spaces (e.g., Jones-Smith Jr. should be input as JonesSmithJr)

* Indicates Required Field

Please enter one of the following fields.

CITGO PERNR: [_____]

Or

Last 4 Digits SSN: [_____]

Your CITGO PERNR is your Personnel Number <u>including</u> the three leading zeroes. Your CITGO PERNR can be found on the "Personal Information" section of ESS.

Hit the 'Continue' button when finished.

[Continue]

Set Challenge Question

Please select a challenge question and response.

*Question: [_____ ▼]

* Response: [_____]

* Indicates Required Field

Set email address. (An email will be sent to the original address listed below when your credentials are stored and saved.)

* Email Address [_____]

[Continue]   Why this Email is Required

Set Password

Please set your password.

* New Password: [   ]

* Verify Password: [   ]   * Indicates Required Field

Password Guidelines:

Create a new password that is easy for you to remember, but not easy for someone else to figure out.

Your password is case sensitive and must:
- **Be 15 or more characters in length**
- **Contain at least 1 digit**
- **Contain at least 1 special character from the following:**
! @ # $ % ^ & * ( ) - _ = + \ |] } [{ ; : / ? . > < ` ,
- **Not be the same as your current password or User ID**
- **Not be the same as your last 12 passwords**

[Save]

Password Set

✔ Your password has been reset and a confirmation email has been sent to the email address on file.

* Please use the sign out link above, and please CLOSE WEB BROWSER before logging in with your new password.

You are now ready to estimate your pension.

Continue reading below.

Step 1: Sign In to the CITGO Pension Estimator site.

Returning Users

CITGO PERNR: _____
Password: _____
Sign In
Forgot Password

You must have successfully registered your account to Sign In to the CITGO Pension Estimator.

The CITGO PERNR is your Personnel Number including the three leading zeroes.

Step 2: Review the information on the Welcome Screen. Click "Get Started."

Step 3: Review the information on the Pension Information Screen. Click "Continue."

Step 4: Review "My Data" for accuracy.

Step 5: Click "I Want to Estimate My Pension."

Tool Kit

▷ I Want to Estimate My Pension

▷ Review Beneficiary Information

▷ Edit My Credentials

Click here to estimate your pension.

Click here to review your current beneficiary information.

Click here to change your password, change your security question or to change your CITGO Pension Estimator email address.

Step 6: Review the Disclaimer.

Step 7: Click "New Estimate." If you are a participant in more than one pension plan, you must select a plan from the drop down menu.

Estimate Description: [   ]   (example: Benefit at age 60)

Termination Date or Age

◉ On the Date Specified   ○ At the Age Specified   (example: 12/31/2000)

Event Date: [📅]   Years: Month:

Benefit Commencement Date or Age

◉ On the Date Specified   ○ At the Age Specified   (example: 01/01/2001)

Date: [📅]   Years: Months:

Salary Scale Percent Increase

For this estimate, assume that my annual compensation increase % will be: [   ]   (example: 3.0)

[Calculate Pension]

Step 8: Enter an Estimate Description.

Step 9: Enter a Termination Date or Age.

Step 10: Enter a Benefit Commencement Date or Age.

Step 11: Enter an Annual Compensation Increase, if desired.

Step 12: Click "Calculate Pension."

Step 13: Click "Estimate Status" as necessary to refresh the process.

Step 14: Once the estimate is complete, select an estimate to review from the "Estimate Description" section and click "View/Compare." You can view up to three (3) estimates at one time.

Step 15 (optional): You can download your estimate results to excel by clicking 📊 and selecting "Download Calculation Results Table to Excel."